



# Cincinnati Police Department STAFF NOTES

January 17, 2012

*James E. Craig, Police Chief*



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## 1. INTERIM ORGANIZATIONAL CHART

The Department's Organizational Chart has been revised to reflect the interim organizational structure directed by the Police Chief. The Interim Organizational Chart becomes effective Sunday, January 22, 2012. As the organizational structure continues to evolve, updates will be provided when determined appropriate by the Police Chief's Office. Upon determination of the final organizational structure of the Department, a comprehensive Organizational Narrative, utilizing input from bureau commanders and subordinate section/unit commanders, will be published. [Attached](#) to these Staff Notes is the current Interim Organizational Chart.

## 2. MANDATORY DRUG TESTING REQUIRED FOR AFFECTED PERSONNEL

[Procedure 15.110](#), Alcohol and Drug Testing of Department Personnel, outlines the requirements for sworn members to respond to **Concentra** for urinalysis testing. As a reminder, all sworn personnel will submit to urinalysis drug testing prior to being assigned or detailed and upon leaving any **high risk specialized assignment**. Therefore, personnel affected by Procedure 15.110 are directed to have required drug testing completed by Saturday, January 21, 2012.

High risk members include the Police Chief, all assistant chiefs and captains, as well as sworn personnel assigned to the following:

Central Vice Control Section	Court Property Unit
DARE Unit	District Violent Crime Squads
Internal Investigations Section	Inspections Section
Intelligence Section	Regional Narcotics Unit
SWAT Unit	Vortex Unit

**Concentra** is located at 4623 Wesley Avenue, Suite C, Norwood, Ohio. Their hours of operation are Monday-Friday, 0700-1900 hours, and Saturday 0900-1300 hours. Notify Sergeant Craig Gregoire, Inspections Sections, at 564-1872 or via email at [craig.gregoire@cincinnati-oh.gov](mailto:craig.gregoire@cincinnati-oh.gov), upon completion of this requirement.

## 3. NEW ORGANIZATIONAL/UNIT CODES FOR PAYROLL AND PURCHASING

The Organizational/Unit Codes for payroll and purchasing have been revised to reflect the new organizational structure of the Police Department. The new codes, [attached](#) to these Staff Notes, make it easier to identify the reporting structure for the unit and will allow expenses to be more easily identified for individual units.

**Department personnel are directed to begin utilization of the new codes effective Sunday, January 22, 2012.**

Several of the new codes are for payroll purposes only. Those codes are identified as "Personnel Only" on the attached list and should **not** be used on Form 630's.

**4. EMPLOYEES WITH OUTSTANDING RETIREMENT LOANS**

Attached to these Staff Notes is a notice from Mr. John Dietz, Supervising Management Analyst, Cincinnati Retirement System, to all City of Cincinnati Departmental Human Resource Liaisons regarding City employees who have an outstanding loan balance with the Cincinnati Retirement System. Personnel with the aforementioned outstanding loan balances are advised to review the notice.

**5. POLICE FACILITY MAINTENANCE PROCEDURES**

Supply Unit coordinates all maintenance and repairs for Department buildings and other facilities. Personnel experiencing problems should contact the Supply Unit during normal business hours to request a service call.

Emergencies occurring after hours or on weekends should be telephoned by a supervisor to the Emergency Communications Center to request a recall of facility maintenance personnel. Please document all emergency recalls with an email to the Supply Unit supervisor detailing the issue and actions taken. Supply Unit will use the information to ensure that repairs are documented and completed.

Questions regarding facility maintenance should be directed to Sergeant Brian Coates, Supply Unit, at [Brian.Coates@cincinnati-oh.gov](mailto:Brian.Coates@cincinnati-oh.gov) or 352-2518.

**6. COMPSTAT INFORMATION**

Attached to these Staff Notes is the most current COMPSTAT Information. Department personnel are directed to review this information to ensure they remain familiar with crime patterns and trends occurring within the City and their areas of responsibility.

**7. THANK YOU LETTERS**

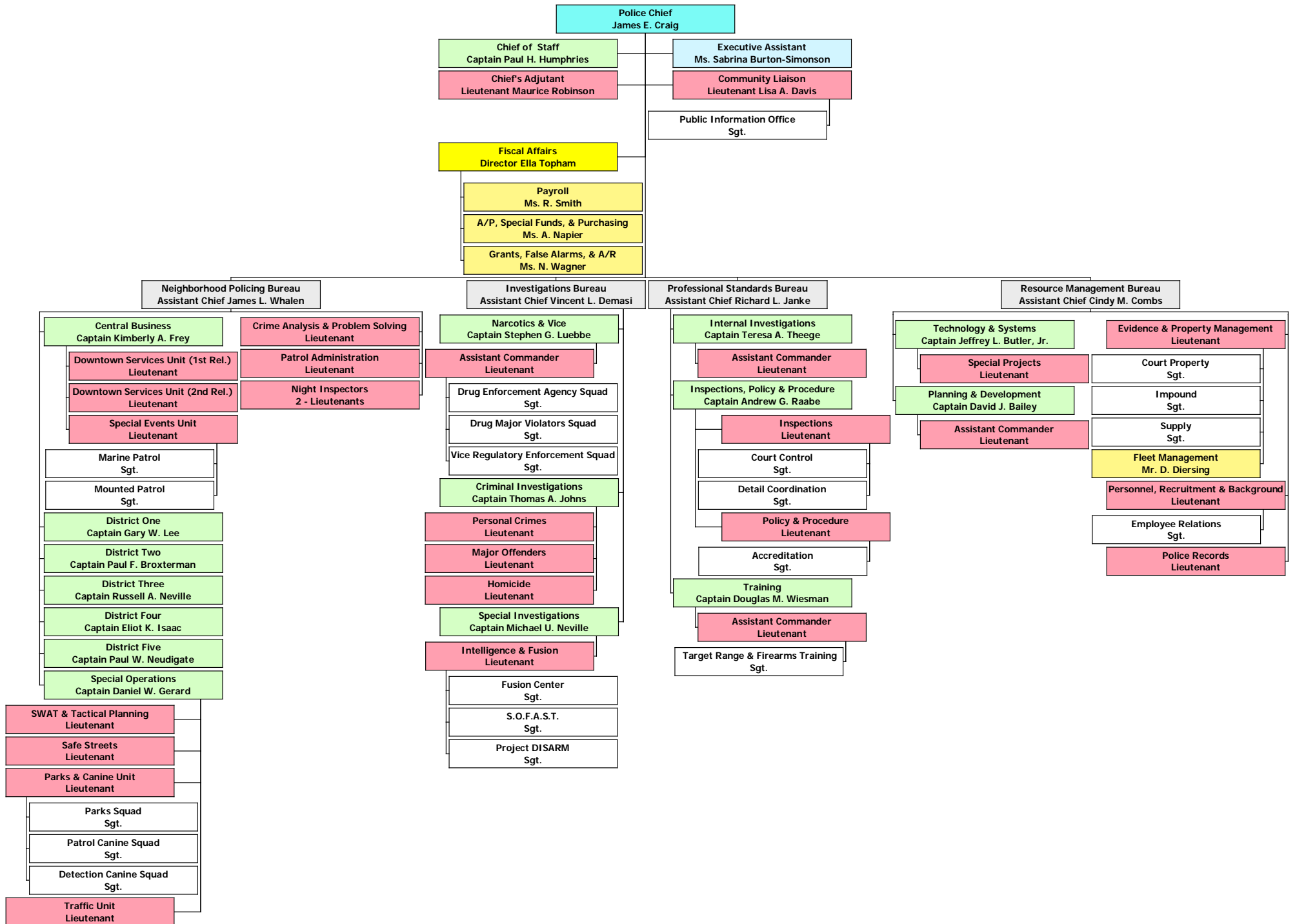
Attached to these Staff Notes are letters of appreciation and praise written to the Police Chief for the professionalism displayed by our Department, specifically the following personnel:

Captain Douglas Wiesman  
Police Officer Anthony Peters  
Police Officer Gregory Vollner

Captain David Bailey  
Police Officer Kip Dunagan  
Police Officer Alaina Weber

# CINCINNATI POLICE DEPARTMENT

## Interim Organization Structure 01/22/2012



## 15.110 ALCOHOL AND DRUG TESTING OF DEPARTMENT PERSONNEL

### ***Reference:***

Administrative Regulation #52 (06/07)  
Manual of Rules and Regulations, 2.26A/B, 6.01, 6.02, 6.03, 6.04, 11.01, 11.02, 11.03  
Public Employees Assistance Program (PEAP)  
Supervisor's Guide to Employee Alcohol/Drug Abuse

### ***Definitions:***

**Abuse** - the misuse of.

**Alcohol** - ethyl alcohol or ethanol.

**Drugs** - any substance taken into the body other than alcohol, which may impair one's mental faculties and/or physical performance.

**Substance** - alcohol or drug.

### ***Purpose:***

To set uniform guidelines for handling instances where Department personnel are suspected of substance abuse.

To protect the City's interests as well as constitutional rights of individual employees while providing the citizens of the community a safe environment.

Specifically, the policy is designed to:

- Develop a fair and equitable method for administering a random alcohol and drug-testing program.
- Protect the public, coworkers, and the involved employee from alcohol/drug related accidents.
- Prevent losses in time, productivity, and unnecessary expenses that may result from employees performing their duties under the influence of alcohol/drugs.
- Limit the potential for lawsuits against the City as a result of careless or negligent acts by alcohol/drug involved employees.
- Discourage the use of illicit drugs.

### ***Policy:***

The Police Department encourages any member who believes they have a substance abuse problem to seek help through the Public Employees Assistance Program (PEAP) or the police psychologist.

Department employees with a substance abuse problem who voluntarily come forward prior to notification they have been selected for random alcohol and drug testing will not be subject to the disciplinary process. However, other administrative action may be necessary, i.e., detailing the officer to a non-field assignment, suspension of police powers, etc. The officer will be returned to duty after successfully completing an alcohol or drug rehabilitation program. The rehabilitation program may include follow-up alcohol and drug testing.

Incidents involving possession, preparation for sale, or trafficking in illicit, controlled substances will be prosecuted according to State law. The Police Department will not invoke the administrative process (Rule 2.26) in criminal investigations. The investigating supervisor will give the employee the Miranda Warning and follow the rules of evidence.

***Procedure:***

**A. On-Duty**

1. In cases of suspected substance abuse, notify the shift officer in charge (OIC) of the district of occurrence.
2. If the member's unit of assignment is different from the district of occurrence or the incident occurs outside the City limits, notify a supervisor from the member's unit. The suspected member's immediate supervisor will respond and participate in the investigation.
3. The investigating supervisor(s) will conduct a preliminary investigation. At least one supervisor of higher rank than the suspected employee will be involved in the investigation. They will determine if there is reasonable suspicion of substance abuse and to what extent the member is impaired.
  - a. Supervisors will examine bottles, flasks, or other containers they suspect may hold alcohol or drugs.
  - b. A second supervisor must confirm the reasonable suspicion of substance abuse.
4. If the investigating supervisor(s) determines there is reasonable suspicion of substance abuse:
  - a. Remove any firearm from the employee's possession.
  - b. Do not allow a member suspected of substance abuse to operate a motor vehicle.
  - c. Notify the member's district/section/unit commander.
    - 1) If on-duty, the commander will respond and participate in the investigation.

- 2) If off-duty, the commander may request the on-duty command officer to coordinate the investigation. The district/section/unit commander will respond when there is no on-duty command officer available to participate in the investigation.
- d. Notify the on-duty command officer.
  - 1) The on-duty command officer will respond and, in the absence of the district/section/unit commander, participate in the investigation.
- e. Contact a member of the Internal Investigations Section (IIS) using the Emergency Communications Center (ECC) recall list.
  - 1) IIS will respond and conduct the investigation and will personally transport the member to the test site.
  - 2) Investigating unit supervisor(s) will assist IIS in the testing and investigative process if requested.
5. Testing for substance abuse
  - a. An IIS investigator will transport the member to the drug testing facility. IIS will advise hospital personnel of the estimated time of arrival and that a drug screen collector is needed to administer the drug test.
    - 1) CONSENTRA Medical Center, located at 4623 Wesley Avenue Suite C, Cincinnati, Ohio 45212, will administer drug tests Monday through Friday, from 0800 hours to 1600 hours
    - 2) The Jewish Hospital, Health Alliance, 4777 E. Galbraith Road, will administer drug tests from 1600 hours to 0800 hours and on weekends.
  - b. The hospital laboratory will obtain and analyze a urine specimen and send the results to the Employee Health Services (EHS) physician. All records pertaining to the test will remain confidential and restricted. Only authorized personnel will have access to the test results.
    - 1) If the test is positive, the member may select a City approved alternative laboratory and have the sample re-tested at their own expense.
      - a) The officer will coordinate with IIS to schedule a retest of the sample.
      - b) For chain of custody purposes, the City's medical provider will transfer the specimen directly to the alternative laboratory with appropriate entries made on an Evidence Submission Form.

6. If, upon conclusion of the testing and investigation process, the district/section/unit commander or on-duty command officer concludes a member is impaired due to substance abuse he will:
  - a. Direct the member to submit a Form 17 stating all pertinent information about the incident.
  - b. Relieve the member of duty in accordance with Sections 11.01, 11.02, and 11.03 of the Manual of Rules and Regulations.
7. Duties of the investigating supervisor
  - a. The investigating supervisor will provide transportation home or to a health care facility for a member relieved of duty. Do not permit the member to operate a motor vehicle.
  - b. Make a blotter note at the member's unit of assignment showing the time the member was relieved of duty.
  - c. Secure the member's badge, wreath, firearm, Taser, and official identification in the district/section/unit's property room.
  - d. IIS, the investigating supervisor(s), and district/section/unit commander or on-duty command officer will prepare and submit all required reports containing all pertinent information about the incident. Include the determination of reasonable suspicion and the physical/mental condition of the member at the time of the infraction. Distribute copies to the following:
    - 1) Police Chief
    - 2) Member's bureau commander
    - 3) Member's district/section/unit commander
    - 4) Investigating supervisor's unit
    - 5) IIS
8. Duties of the command officer
  - a. The on-duty command officer will notify the Police Chief before the member's next tour of duty. The command officer will recommend the return to duty or the suspension of the member. On weekends or holidays the command officer will notify the Administrative Duty Officer and make his recommendations.
  - b. The Police Chief or acting Police Chief will hold a hearing before the member's next tour of duty.
    - 1) IIS will notify the member to attend the hearing.
    - 2) The Police Chief will determine whether to suspend the member pending a disciplinary hearing or return the member to duty.



## B. Off-Duty

1. Substance abuse by an off-duty Department member acting in the capacity of or with the authority as a police officer is subject to testing.
  - a. Investigating supervisor(s) determining reasonable suspicion of substance abuse which, in their opinion, caused, contributed to, or aggravated an action of misconduct will:
    - 1) Notify the appropriate command personnel and IIS following the same procedure as in Sections A.4.c., A.4.d., and A.4.e.
    - 2) If the command officer agrees, the employee will immediately be ordered to paid, on-duty status.
    - 3) Follow the on-duty procedure as in Section A.
2. If the incident is not related to the capacity of or authority as a police officer, handle the instance of substance abuse according to state law.
  - a. Notify the shift OIC of the district of occurrence.
    - 1) The shift OIC will notify the unit commander of the district of occurrence and the on-duty command officer.
  - b. Process off-duty Operating a Vehicle Under the Influence (OVI) offenses according to State law.
  - c. Handle incidents involving the possession, preparation for sale, or trafficking of illicit controlled substances according to State law.

## C. Random Alcohol and Drug Testing for Sworn Personnel

1. The Police Department designed a random drug urinalysis-screening program to detect the use of dangerous, harmful, and detrimental substances, hallucinogens, and marijuana.
  - a. Sworn personnel should not use prescription medication of a family member or coworker. It could result in a positive test.
2. CONSENTRA will conduct a nine panel urine drug screen for the drugs listed below. Testing for additional drugs may also be done.
  - a. Cannabinoids (Marijuana, Metabolite)
  - b. Benzoylecgonine (Cocaine, Metabolite)
  - c. Opiates (Codeine, Morphine, Hydrocodone, Hydromorphone, Oxycodone)
  - d. Amphetamines (Amphetamine, Methamphetamine)

- e. Phencyclidine
  - f. Barbiturates (Phenobarbital, Secobarbital, Pentobarbital, Butalbital, Amobarbital)
  - g. Benzodiazepines (Oxazepam, Nordiazepam, Alpha OH-Alprazolam, Temazepam)
  - h. Propoxyphene
  - i. Methadone
  - j. Ecstasy
3. Deep lung air will be tested for Blood Alcohol Concentration (BAC).
  4. All sworn personnel are subject to random alcohol and drug testing.
  5. An independent computerized probability sampling process known as "Simple Random Selection with Replacement" will select sworn Department personnel for random alcohol and drug testing. The program ensures each sworn employee has an equal probability of selection each time the Department initiates a random test.
    - a. Twenty percent of personnel chosen from the random sampling will also be chosen for alcohol testing.
  6. The Police Chief determines the frequency of testing.
  7. Sworn members assigned to high risk specialized assignments will be tested more frequently. This includes the Police Chief, all assistant chiefs and captains as well as sworn personnel assigned to the following:
    - a. Central Vice Control Section
    - b. Court Property Unit
    - c. DARE Unit
    - d. District Violent Crime Squads
    - e. Internal Investigations Section
    - f. Inspections Section
    - g. Intelligence Section
    - h. Regional Narcotics Unit
    - i. SWAT Unit
    - j. Vortex Unit

- 1) All sworn personnel will submit to urinalysis drug testing prior to being assigned or detailed and upon leaving any high risk specialized assignment.
  - 2) The supervisor of an officer entering or leaving a district Violent Crime Squad will notify Inspections Section of the drug test by fax and include where the officer is transferred/detailed from and transferred/detailed to. This will include the officer's name, badge number, and the effective transfer/detail dates to and from the Violent Crime Squad.
- k. Violent Crime Impact Team
8. Inspections Section will notify shift or unit supervisors when the computer selects any of their personnel for testing.
    - a. Officers utilizing sick time following the notification of alcohol and drug testing will be tested on the date returning to work.
    - b. Officers attending training must respond for testing unless training is conducted outside of Hamilton County, Ohio, or Boone County, Kentucky.
  9. A supervisor will notify on-duty sworn personnel, randomly selected for alcohol and drug screening, in writing by placing notification in the blotter.
    - a. The Inspections Section Commander will provide personnel selected for alcohol and drug screening with a Form 96, Random Drug Testing Notification.
      - 1) Inspections Section retains the original copy of the Form 96.
      - 2) The officer will retain a copy of the Form 96.
    - b. Off-duty sworn personnel will not be ordered to on-duty status for the purpose of random alcohol and drug testing.
  10. Officers will comply with the instructions received from screening personnel at the collection site.
    - a. The officer must present their driver's license and Department ID card to confirm their identity.
    - b. The bathroom facility of the testing area is private and secure.
      - 1) Testing personnel will search the facility before and after the sworn member provides the urine sample to ensure it is free of any foreign substances.
      - 2) The testing person will place color dye in the toilet bowl water.

11. The officer being tested will remain at the collection site in full view of laboratory personnel, except while providing the sample, until an acceptable urine sample is produced by the employee (maximum of three hours).
  - a. If the officer is unable to urinate (shy bladder) for the random drug test, the laboratory technician will allow the officer to consume up to 40 ounces of liquid. If the officer leaves without urinating before the three-hour limit, the officer will be deemed as having refused to take the test. The refusal will be seen as a positive drug test and appropriate action taken.
  - b. Officers unable to urinate within the three-hour time limit will immediately be examined by a physician to determine if a health reason exists which prevents the individual from urinating. If the physician determines there is a health reason for not urinating, the test will be classified as indeterminate. The officer must have the problem medically corrected and submit to another drug test. If the physician determines no health reason exists to prevent the officer from urinating, the officer is deemed to have refused to take the test and appropriate action will be taken.
    - 1) If this occurs during normal work hours, the officer should immediately be taken to EHS to see a City physician. If this occurs during other than normal work hours, the officer should be immediately directed to see an emergency medical physician at The Jewish Hospital.
  - c. If the officer is unable to provide an adequate breath sample (shy lung), the employee shall immediately undergo a medical evaluation by EHS during standard working hours or by the physician at The Jewish Hospital if occurs during other than normal work hours.
    - 1) If the physician determines that no physical condition exists that would have prevented the employee from providing a specimen, the employee shall be deemed to have refused to take the test and appropriate action will be taken.
12. Method of Testing for Alcohol
  - a. Deep lung air will be tested for Blood Alcohol Concentration (BAC).
  - b. Any officer giving a completed breath test that is considered to be a positive test will be retested in 15 minutes. The result of the second test is final.
    - 1) A completed breath test result below .02 BAC, will be considered a negative test.

- 2) A completed breath test result .02 BAC to .039 BAC will be considered a negative test. However, the officer will be returned to their district/section/unit of assignment and placed on desk duty for the remainder of their shift.
  - a) The officer will not be permitted to drive and will be transported to their district/section/unit by another officer.
  - b) The officer will not be subject to disciplinary action.
- 3) A completed breath test result of .04 BAC to .079 BAC will be considered a positive test. After alcohol and drug testing, the employee will be transported home and placed in a SWP status or SWOP for the remainder of the shift.
  - a) The on-duty command officer will notify the Police Chief before the employee's next tour of duty. The command officer will recommend the return to duty or the suspension of the employee. On weekends or holidays the command officer will notify the Administrative Duty Officer and make his/her recommendations.
  - b. The Police Chief or acting Police Chief will hold a hearing before the member's next tour of duty.
    - 1) IIS will notify the employee to attend the hearing.
    - 2) The Police Chief will determine whether to suspend the member pending a disciplinary hearing or return the member to duty.
- 4) A completed breath test of .08 or above will be considered a positive test. The officer will immediately be relieved of his/her official identification, badge, wreath, Department firearm, ammunition, and TASER. After drug/alcohol testing, the employee will be transported home and placed in a SWP status or SWOP for the remainder of the shift.
  - a. The on-duty command officer will notify the Police Chief before the member's next tour of duty. The command officer will recommend the return to duty or the suspension of the member. On weekends or holidays the command officer will notify the Administrative Duty Officer and make his recommendations.
  - b. The Police Chief or acting Police Chief will hold a hearing before the member's next tour of duty.
    - 1) IIS will notify the member to attend the hearing.

- 2) The Police Chief will determine whether to suspend the member pending a disciplinary hearing or return the member to duty.
- c. Prior to returning to duty, an officer with a positive breath test of .04 BAC or above, shall submit to an alcohol test. The officer may return to duty once a negative alcohol test has been obtained.

### 13. Method of Testing for Drugs

- a. The urine sample will be split into two portions for testing purposes.
- b. The initial drug test will be an Enzyme Multiple Immunoassay Testing (EMIT) procedure performed on one of the specimen portions. This is a Substance Abuse Mental Health Services Administration (SAMHSA) certified method of testing.
  - 1) The second portion will be held for additional testing as outlined in Section C.12.
- c. If the initial drug screen test indicated a positive result, the laboratory will ensure a confirmation test is completed. The confirmation test will be a Gas Chromatography/Mass Spectrometry (GC/MS) procedure. This is also a SAMHSA certified method of testing.
- d. The Medical Review Officer (MRO) will contact the officer regarding the confirmed positive prescription drug test. The officer will have the opportunity to provide the MRO with a prescription drug container and the identity of the prescribing/dispensing physician or health care provider for confirmation. No other City employee or agent will be informed of the confirmed positive test until the verification is held.
  - 1) The MRO will contact the testing laboratory in an effort to verify that the prescription drug presented by the officer matches the drug identified in the confirmed positive drug screen test.
  - 2) If the prescription drug and the drug identified in the confirmed positive drug screen test match, the drug screen test will be considered a negative drug screen test result.
- e. All records relating to the negative drug screen test will become part of the officer's medical record and remain confidential and restricted at EHS.
- f. The testing laboratory will forward all test results only to the EHS physician in an envelope marked "Personal and Confidential".
- g. The EHS physician will determine the duty status of the officer using the prescription drug.

- h. EHS will immediately notify Inspections Section who will notify the Police Chief, the affected officer, and the Fraternal Order of Police (FOP) President on all confirmed and verified positive drug screen results.
- 14. A sworn member whose drug screen test result is confirmed and verified positive may demand the second portion of the split urine specimen be tested by a SAMHSA certified laboratory of the officer's choosing.
  - a. The officer must submit a written demand for a second test to the SAMHSA certified laboratory which processed the random drug screen sample and issued the positive test result within ten working days following the date on which the officer received notification of the positive test
  - b. The SAMHSA certified laboratory that issued the positive test result will send the second portion of the split urine sample to the SAMHSA certified laboratory chosen by the employee for the second drug screen test within 72 hours after receiving the written demand.
  - c. Appropriate chain of custody procedures, mutually approved the City and the FOP, will be closely followed in all cases.
  - d. The officer will pay the re-testing expenses related to the second drug screen test. If the drug screen test from the laboratory chosen by the employee is negative, the City will fully reimburse the officer for the cost of the second drug screen test.
- 15. Civilian Employees
  - a. Civilian employees are not covered by this random drug testing policy.
  - b. Civilian employees are subject to the Substance Abuse Policy approved by the City Manager.

# 2012 Organizational Unit Codes

1/13/12 update

program - the first digit represents the budget program

bureau - the second digit represents the Bureau

sect/unit/squad - the third and fourth digits combine to represent the unit within the bureau

630's are to use only numbers with Non-personnel, Reimbursable Non-personnel or All in the Purpose Column

NAME					PURPOSE
1	0	0	0	Public Safety Program	Non-personnel Only
2	0	0	0	Community Partnerships Program	Non-personnel Only
3	0	0	0	Personnel Development Program	Non-personnel Only
4	0	0	0	Resource Management Program	Non-personnel Only
5	0	0	0	Technological Advancement Program	Non-personnel Only
1	0	1	0	Chief's Office	Non-personnel & Chief
1	0	1	1	Chief of Staff	Personnel & Vehicle Costs Only
1	0	1	2	Chief's Office - Civilian Staff	Personnel Only
1	0	1	3	Chief's Adjutant	Personnel & Vehicle Costs Only
1	0	1	4	Public Information Office	Personnel & Vehicle Costs Only
1	0	1	5	City Hall Details	Personnel & Vehicle Costs Only
1	0	1	6	FOP President	Personnel Only
2	0	2	0	Chief's Community Liaison	All
4	0	3	0	Fiscal Affairs	Non-personnel & Director
4	0	3	1	Payroll	Personnel Only
4	0	3	2	Purchasing, Accts Payable & Special Funds	Personnel Only
4	0	3	3	Grants, False Alarms & Accts Receivable	Personnel Only
1	0	7	1	Radcliff Building Costs	Non-personnel Only - Costs to be Allocated
1	0	7	2	Non-active Personnel	Personnel Only - Non-active personnel assigned to Personnel Unit (Option 1, Military, Extended Sick)
1	1	0	0	Neighborhood Policing Bureau	Non-personnel & Asst. Chief and Adm. Asst
1	1	0	1	Night Inspectors	Personnel & Vehicle Costs Only
1	1	1	0	District One	Non-personnel & Capt., Adm. Sgt., Civilians
1	1	1	1	District One - Patrol	Personnel Only
2	1	1	2	District One - Community Liaisons	Personnel Only
2	1	1	3	District One - School Resource Officers	Personnel Only
1	1	1	4	District One - Investigative Unit	Personnel Only
1	1	1	5	District One - Violent Crime Squad	Personnel Only



NAME				PURPOSE	
1	1	2	0	District Two	Non-personnel & Capt., Adm. Sgt., Civilians
1	1	2	1	District Two - Patrol	Personnel Only
2	1	2	2	District Two - Community Liaisons	Personnel Only
2	1	2	3	District Two - School Resource Officers	Personnel Only
1	1	2	4	District Two - Investigative Unit	Personnel Only
1	1	2	5	District Two - Violent Crime Squad	Personnel Only
1	1	3	0	District Three	Non-personnel & Capt., Adm. Sgt., Civilians
1	1	3	1	District Three - Patrol	Personnel Only
2	1	3	2	District Three - Community Liaisons	Personnel Only
2	1	3	3	District Three - School Resource Officers	Personnel Only
1	1	3	4	District Three - Investigative Unit	Personnel Only
1	1	3	5	District Three - Violent Crime Squad	Personnel Only
1	1	4	0	District Four	Non-personnel & Capt., Adm. Sgt., Civilians
1	1	4	1	District Four - Patrol	Personnel Only
2	1	4	2	District Four - Community Liaisons	Personnel Only
2	1	4	3	District Four - School Resource Officers	Personnel Only
1	1	4	4	District Four - Investigative Unit	Personnel Only
1	1	4	5	District Four - Violent Crime Squad	Personnel Only
1	1	5	0	District Five	Non-personnel & Capt., Adm. Sgt., Civilians
1	1	5	1	District Five - Patrol	Personnel Only
2	1	5	2	District Five - Community Liaisons	Personnel Only
2	1	5	3	District Five - School Resource Officers	Personnel Only
1	1	5	4	District Five - Investigative Unit	Personnel Only
1	1	5	5	District Five - Violent Crime Squad	Personnel Only
1	1	6	0	Central Business	Non-personnel & Capt., Civilians
1	1	6	1	Downtown Services	Personnel Only
2	1	6	2	Central Business - Community Liaisons	Personnel Only
1	1	6	3	Special Events	Personnel Only
1	1	6	4	Central Business - Investigative Unit	Personnel Only
1	1	6	5	Central Business - Violent Crime Squad	Personnel Only
1	1	6	6	Mounted Patrol	All
1	1	6	7	Marine Patrol	Non-personnel Only
1	1	7	0	Special Operations	Capt.& Vehicle Costs Only
1	1	7	1	SWAT & Tactical Planning	All
1	1	7	2	Safe Streets	All
1	1	7	3	Parks & Canine	Lt. & Vehicle Costs Only
1	1	7	4	Parks Squad	All
1	1	7	5	Patrol Canine Squad	All
1	1	7	6	Detection Canine Squad	All
1	1	7	7	Traffic	All except Motorcycles
1	1	7	8	Motorcycles	All
1	1	7	9	Violent Crimes Impact Team	All
1	1	8	0	Crime Analysis & Problem Solving	All
1	1	9	0	Patrol Administration	All
1	1	9	1	School Crossing Guards	All

				NAME	PURPOSE
1	2	0	0	Investigations Bureau	Non-personnel & Asst. Chief and Adm. Asst
1	2	1	0	Narcotics and Vice	Non-personnel & Capt., Civilians
1	2	1	1	Vice Regulatory Enforcement	Personnel Only
1	2	1	2	Drug Major Violators	Personnel Only
1	2	1	3	DEA Squad	Personnel and Reimbursable Non-personnel
1	2	2	0	Criminal Investigations	Non-personnel & Capt.& non unit specific Personnel
1	2	2	1	Personal Crimes	Personnel Only
1	2	2	2	Major Offenders	Personnel Only
1	2	2	3	Homicide	Personnel Only
1	2	3	0	Special Investigations	Non-personnel & Capt.& Lt.
1	2	3	1	Intelligence	Personnel Only
1	2	3	2	Fusion Center	Personnel Only
1	2	3	3	SOFAST	Personnel and Reimbursable Non-personnel
1	2	3	4	Project DISARM	Personnel and Reimbursable Non-personnel
3	3	0	0	Professional Standards Bureau	Non-personnel & Asst. Chief and Adm. Asst
3	3	1	0	Internal Investigations Section	All
3	3	2	0	Inspections, Policy & Procedure	Non-personnel & Capt.,
3	3	2	1	Inspections	Personnel Only
3	3	2	2	Court Control	Personnel Only
3	3	2	3	Detail Coordination	Personnel Only
3	3	2	4	Policy & Procedure	Personnel Only
3	3	2	5	Accreditation	Personnel Only
3	3	3	0	Training	Capt.& Vehicle Costs Only
3	3	3	1	Academy	All
3	3	3	2	Target Range & Firearms Training	All
5	4	0	0	Resource Management Bureau	Non-personnel & Asst. Chief and Adm. Asst
5	4	1	0	Technology & Systems	All
5	4	1	1	ECC Liaison	Personnel & Vehicle Costs Only
5	4	2	0	Planning & Development	All
1	4	3	0	Evidence & Property Management	Lt. & Vehicle Costs Only
1	4	3	1	Court Property	All
1	4	3	2	Impound	All
4	4	3	3	Fleet Management	All
4	4	3	4	Supply Unit	All
3	4	4	0	Personnel, Recruitment & Background	Lt. & Vehicle Costs Only
3	4	4	1	Personnel	All
3	4	4	2	Recruitment & Background	All
1	4	5	0	Police Records	All
1	4	5	1	TCRU	All

**There are a significant number of City of Cincinnati employees who have outstanding loan balances with the Cincinnati Retirement System.**

**Beginning January 1, 2012**, the Cincinnati Retirement System will be making changes to its loan collection procedures to ensure that outstanding loans are paid off by their original due date. Repayment of retirement loans must comply with the regulations issued by the U.S. Internal Revenue Service (IRS). We are notifying you of these changes so that you can advise the employees in your Department who may be affected.

## ***Active Employees with Loans***

Occasionally, employees with retirement loans are in a non-pay status (such as Leave Without Pay, etc) even though their employment with the City of Cincinnati has not been terminated (as indicated in CHRIS).

At the time the employee's loan was originated (issued), a payoff date for the loan was determined based on the presumption that all payments would be received when due with each bi-weekly payroll. The loan repayment amount (biweekly payroll deduction) initially set up in CHRIS included the principal amount of the loan plus all interest due by the original due date for a specified number of bi-weekly payments.

CHRIS cannot accept anything less than the bi-weekly deduction amount established at the time the loan was issued. So if an employee is in a non-pay status, OR their earnings are substantially lower than normal, the required loan payment amount cannot be collected from the employee's paycheck. Interest will continue to accrue on the unpaid loan balance until the loan is paid in full.

When the Retirement Office discovers that an employee is in a non-pay status in CHRIS for more than 1 pay period, the Cincinnati Retirement System will reset their biweekly loan repayment amount due in CHRIS to ensure that all monies due for repayment of the loan (including accrued interest) are collected by the original loan due date. In other words, **the biweekly deduction for the loan repayment will be increased** to compensate for the missed payments.

Employees can pay off an outstanding loan balance at any time prior to the due date without penalty. Penalties (including actuarial reduction of future pension benefits and issuance of a 1099 for the unpaid loan balance) may be incurred if the loan continues to be in an unpaid status after the original due date.

## ***Employees who are Retiring with Loans***

Loans held by employees who are retiring from active employment must be paid off by the earlier of:

- 1) The original payoff date; OR
- 2) 12 months from the employee's Retirement effective date.

**At the time of the employee's retirement**, outstanding loans can be repaid through the following methods:

- 1) Monthly pension payroll deduction not in excess of 12 months; OR
- 2) One time deduction from your lump sum payout of accrued vacation & unused sick leave at retirement; OR
- 3) Distribution from your Deferred Compensation (457 Plan); OR
- 4) One time payment from other personal sources; OR
- 5) Any combination of the above methods; OR
- 6) Permanent actuarial reduction of monthly pension benefits.

## ***Employees who Resign, are Laid Off or Terminated***

Loans held by employees who separate from service other than through retirement must be paid off within 90 days of the employee's termination of employment.

**At the time of the employee's separation**, outstanding loans can be repaid through the following methods:

- 1) One time deduction from the employee's lump sum payout of unused accrued vacation time; OR
- 2) Refund of accumulated pension contributions (voids rights to a monthly pension); OR
- 3) Distribution from your Deferred Compensation (457 Plan); OR
- 4) One time payment from other personal sources; OR
- 5) Any combination of the above methods; OR
- 6) Permanent actuarial reduction of monthly pension benefits upon reaching retirement eligibility (for Deferred Retirements).

**Please make your employees aware of this important information at the earliest possible date.**


***John Dietz***

Supervising Management Analyst  
Cincinnati Retirement System



# CINCINNATI POLICE DEPARTMENT COMPSTAT MEETING PROFILE CITY WIDE, REPORTING PERIOD: 12/11/2011 - 01/07/2012



POPULATION:		296,943	<div>CHIEF OF POLICE</div> <div></div> <div>JAMES E. CRAIG</div>				TOTAL SWORN PERSONNEL									
AREA:		77 SQ. MILES					GENDER			RACE						
2010 VIOLENT CRIMES PER 1000:		11.5					MALE	797	77.3%	WHITE	531	BLACK	237	OTHER	29	TOTAL
2010 PART I CRIMES PER 1000:		81.8					% of Total Males			66.6%	29.7%	3.6%				
							FEMALE	234	22.7%	155	75	4	234			
							% of Total Females			66.2%	32.1%	1.7%				
							TOTAL	1031		686	312	33	1031			
							% of Total Sworn			66.5%	30.3%	3.2%				
							Total Sworn in Districts			666						
							% of Total Sworn in Districts			64.6%	Source: Personnel Unit					
CRIME STATISTICS for week ending 01/07/2012																
VIOLENT CRIMES	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE				
HOMICIDE*	1	7	-86%	7	8	-13%	0	0	N/C	0	0	N/C				
RAPE	11	13	-15%	13	20	-35%	0	0	N/C	0	0	N/C				
ROBBERY	147	149	-1%	149	139	7%	0	0	N/C	0	0	N/C				
AGGRAVATED ASSAULTS	51	64	-20%	64	58	10%	0	0	N/C	0	0	N/C				
TOTAL VIOLENT	210	233	-10%	233	225	4%	0	0	N/C	0	0	N/C				
PROPERTY CRIMES	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE				
BURGLARY	540	583	-7%	583	579	1%	0	0	N/C	0	0	N/C				
THEFT FROM AUTO	276	337	-18%	337	490	-31%	0	0	N/C	0	0	N/C				
PERSONAL/OTHER THEFT	533	679	-22%	679	673	1%	0	0	N/C	0	0	N/C				
AUTO THEFT	86	96	-10%	96	102	-6%	0	NA	N/C	0	NA	N/C				
TOTAL PROPERTY	1435	1695	-15%	1695	1844	-8%	0	0	N/C	0	0	N/C				
TOTAL PART 1	1645	1928	-15%	1928	2069	-7%	0	0	N/C	0	0	N/C				

ARREST STATISTICS for week ending 01/07/2012												
ARRESTS	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
HOMICIDE	4	7	-43%	7	5	40%	0	0	N/C	0	0	N/C
RAPE	4	5	-20%	5	3	67%	0	0	N/C	0	0	N/C
ROBBERY	32	37	-14%	37	37	0%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	17	38	-55%	38	33	15%	0	0	N/C	0	0	N/C
BURGLARY	54	76	-29%	76	72	6%	0	0	N/C	0	0	N/C
THEFT	159	235	-32%	235	225	4%	0	0	N/C	0	0	N/C
AUTO THEFT	12	27	-56%	27	30	-10%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>57</b>	<b>87</b>	<b>-34%</b>	<b>87</b>	<b>78</b>	<b>12%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>282</b>	<b>425</b>	<b>-34%</b>	<b>425</b>	<b>405</b>	<b>5%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

N/C - Not Calculable

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted.

Arrest statistics are based on charges, meaning each charge in an arrest is counted.



# CINCINNATI POLICE DEPARTMENT COMPSTAT MEETING PROFILE CITY WIDE, REPORTING PERIOD: 12/11/2011 - 01/07/2012



PATROL BUREAU COMMANDER



LT. COL. JAMES L. WHALEN



AREA: 4.5 SQ. MILES

DISTRICT 1 CAPTAIN



DOUGLAS WIESMAN

DISTRICT 1 SWORN PERSONNEL									
GENDER			RACE						
			WHITE	BLACK	OTHER			TOTAL	
MALE	108	78.8%	72	30	6			108	
% of Total Males			66.7%	27.8%	5.6%				
FEMALE	29	21.2%	20	9	0			29	
% of Total Females			69.0%	31.0%	0.0%				
TOTAL	137		92	39	6			137	
% of Total Sworn			67.2%	28.5%	4.4%				
Source: Personnel Unit									

CRIME STATISTICS for week ending 01/07/2012												
VIOLENT CRIMES	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
HOMICIDE*	0	0	N/C	0	0	N/C	0	0	N/C	0	0	N/C
RAPE	1	3	-67%	3	3	0%	0	0	N/C	0	0	N/C
ROBBERY	33	25	32%	25	24	4%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	10	8	25%	8	8	0%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>44</b>	<b>36</b>	<b>22%</b>	<b>36</b>	<b>35</b>	<b>3%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
PROPERTY CRIMES	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
BURGLARY	35	32	9%	32	34	-6%	0	0	N/C	0	0	N/C
THEFT FROM AUTO	57	43	33%	43	76	-43%	0	0	N/C	0	0	N/C
PERSONAL/OTHER THEFT	100	99	1%	99	129	-23%	0	0	N/C	0	0	N/C
AUTO THEFT	13	8	63%	8	10	-20%	0	NA	N/C	0	NA	N/C
<b>TOTAL PROPERTY</b>	<b>205</b>	<b>182</b>	<b>13%</b>	<b>182</b>	<b>249</b>	<b>-27%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>249</b>	<b>218</b>	<b>14%</b>	<b>218</b>	<b>284</b>	<b>-23%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

ARREST STATISTICS for week ending 01/07/2012												
ARRESTS**	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
HOMICIDE	3	4	-25%	4	1	300%	0	0	N/C	0	0	N/C
RAPE	3	2	50%	2	1	100%	0	0	N/C	0	0	N/C
ROBBERY	6	6	0%	6	4	50%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	6	4	50%	4	1	300%	0	0	N/C	0	0	N/C
BURGLARY	1	7	-86%	7	5	40%	0	0	N/C	0	0	N/C
THEFT	35	41	-15%	41	48	-15%	0	0	N/C	0	0	N/C
AUTO THEFT	3	9	-67%	9	3	200%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>18</b>	<b>16</b>	<b>13%</b>	<b>16</b>	<b>7</b>	<b>129%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>57</b>	<b>73</b>	<b>-22%</b>	<b>73</b>	<b>63</b>	<b>16%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

N/C - Not Calculable


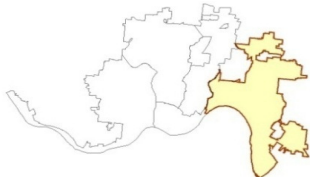

\*\*There are arrests that currently do not receive district values: 53 for last 28 days, 56 for previous 28 days, 70 for earlier 28 days, 0 for 2011 YTD, 0 for 2010 YTD, and 0 for 2009 YTD

**Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted.  
Arrest statistics are based on charges, meaning each charge in an arrest is counted.**



# CINCINNATI POLICE DEPARTMENT COMPSTAT MEETING PROFILE CITY WIDE, REPORTING PERIOD: 12/11/2011 - 01/07/2012



<b>PATROL BUREAU COMMANDER</b>				<b>DISTRICT 2 CAPTAIN</b>			<b>DISTRICT 2 SWORN PERSONNEL</b>						
							GENDER			RACE			
										WHITE	BLACK	OTHER	TOTAL
							MALE	83	76.1%	47	31	5	83
							% of Total Males			56.6%	37.3%	6.0%	
							FEMALE	26	23.9%	18	7	1	26
							% of Total Females			69.2%	26.9%	3.8%	
TOTAL			109			65	38	6	109				
% of Total Sworn						59.6%	34.9%	5.5%					
LT. COL. JAMES L. WHALEN			AREA: 24.9 SQ. MILES			PAUL BROXTERMAN			<a href="#">Source: Personnel Unit</a>				
<b>CRIME STATISTICS for week ending 01/07/2012</b>													
<b>VIOLENT CRIMES</b>	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE	
HOMICIDE*	0	1	-100%	1	1	0%	0	0	N/C	0	0	N/C	
RAPE	0	3	-100%	3	2	50%	0	0	N/C	0	0	N/C	
ROBBERY	13	11	18%	11	11	0%	0	0	N/C	0	0	N/C	
AGGRAVATED ASSAULTS	5	4	25%	4	6	-33%	0	0	N/C	0	0	N/C	
TOTAL VIOLENT	18	19	-5%	19	20	-5%	0	0	N/C	0	0	N/C	
<b>PROPERTY CRIMES</b>	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE	
BURGLARY	96	81	19%	81	86	-6%	0	0	N/C	0	0	N/C	
THEFT FROM AUTO	53	88	-40%	88	109	-19%	0	0	N/C	0	0	N/C	
PERSONAL/OTHER THEFT	79	125	-37%	125	121	3%	0	0	N/C	0	0	N/C	
AUTO THEFT	9	19	-53%	19	17	12%	0	NA	N/C	0	NA	N/C	
TOTAL PROPERTY	237	313	-24%	313	333	-6%	0	0	N/C	0	0	N/C	
TOTAL PART 1	255	332	-23%	332	353	-6%	0	0	N/C	0	0	N/C	

<b>ARREST STATISTICS for week ending 01/07/2012</b>												
<b>ARRESTS**</b>	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
HOMICIDE	0	0	N/C	0	0	N/C	0	0	N/C	0	0	N/C
RAPE	1	0	N/C	0	1	-100%	0	0	N/C	0	0	N/C
ROBBERY	2	5	-60%	5	2	150%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	0	2	-100%	2	4	-50%	0	0	N/C	0	0	N/C
BURGLARY	7	2	250%	2	10	-80%	0	0	N/C	0	0	N/C
THEFT	23	42	-45%	42	27	56%	0	0	N/C	0	0	N/C
AUTO THEFT	2	3	-33%	3	3	0%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	3	7	-57%	7	7	0%	0	0	N/C	0	0	N/C
<b>TOTAL PART 1</b>	35	54	-35%	54	47	15%	0	0	N/C	0	0	N/C

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

N/C - Not Calculable

\*\*There are arrests that currently do not receive district values: 53 for last 28 days, 56 for previous 28 days, 70 for earlier 28 days, 0 for 2011 YTD, 0 for 2010 YTD, and 0 for 2009 YTD

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted.

Arrest statistics are based on charges, meaning each charge in an arrest is counted.



# CINCINNATI POLICE DEPARTMENT COMPSTAT MEETING PROFILE CITY WIDE, REPORTING PERIOD: 12/11/2011 - 01/07/2012



PATROL BUREAU COMMANDER

LT. COL. JAMES L. WHALEN

AREA: 20 SQ. MILES

DISTRICT 3 CAPTAIN

RUSSELL A. NEVILLE

DISTRICT 3 SWORN PERSONNEL

GENDER			RACE			
			WHITE	BLACK	OTHER	TOTAL
MALE	121	77.1%	80	37	4	121
% of Total Males			66.1%	30.6%	3.3%	
FEMALE	36	22.9%	26	10	0	36
% of Total Females			72.2%	27.8%	0.0%	
TOTAL	157		106	47	4	157
% of Total Sworn			67.5%	29.9%	2.5%	

Source: Personnel Unit

Source: Personnel Unit

## CRIME STATISTICS for week ending 01/07/2012

	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
<b>VIOLENT CRIMES</b>												
HOMICIDE*	0	1	-100%	1	1	0%	0	0	N/C	0	0	N/C
RAPE	4	2	100%	2	5	-60%	0	0	N/C	0	0	N/C
ROBBERY	39	44	-11%	44	41	7%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	15	14	7%	14	14	0%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>58</b>	<b>61</b>	<b>-5%</b>	<b>61</b>	<b>61</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>PROPERTY CRIMES</b>												
BURGLARY	146	194	-25%	194	201	-3%	0	0	N/C	0	0	N/C
THEFT FROM AUTO	58	59	-2%	59	90	-34%	0	0	N/C	0	0	N/C
PERSONAL/OTHER THEFT	157	206	-24%	206	209	-1%	0	0	N/C	0	0	N/C
AUTO THEFT	17	25	-32%	25	24	4%	0	NA	N/C	0	NA	N/C
<b>TOTAL PROPERTY</b>	<b>378</b>	<b>484</b>	<b>-22%</b>	<b>484</b>	<b>524</b>	<b>-8%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>436</b>	<b>545</b>	<b>-20%</b>	<b>545</b>	<b>585</b>	<b>-7%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

## ARREST STATISTICS for week ending 01/07/2012

	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
<b>ARRESTS**</b>												
HOMICIDE	1	1	0%	1	0	N/C	0	0	N/C	0	0	N/C
RAPE	0	2	-100%	2	0	N/C	0	0	N/C	0	0	N/C
ROBBERY	8	10	-20%	10	13	-23%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	3	10	-70%	10	7	43%	0	0	N/C	0	0	N/C
BURGLARY	19	25	-24%	25	31	-19%	0	0	N/C	0	0	N/C
THEFT	45	61	-26%	61	60	2%	0	0	N/C	0	0	N/C
AUTO THEFT	3	6	-50%	6	14	-57%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>12</b>	<b>23</b>	<b>-48%</b>	<b>23</b>	<b>20</b>	<b>15%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>79</b>	<b>115</b>	<b>-31%</b>	<b>115</b>	<b>125</b>	<b>-8%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

N/C - Not Calculable

\*\*There are arrests that currently do not receive district values: 53 for last 28 days, 56 for previous 28 days, 70 for earlier 28 days, 0 for 2011 YTD, 0 for 2010 YTD, and 0 for 2009 YTD

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted.

Arrest statistics are based on charges, meaning each charge in an arrest is counted.





# CINCINNATI POLICE DEPARTMENT COMPSTAT MEETING PROFILE CITY WIDE, REPORTING PERIOD: 12/11/2011 - 01/07/2012



PATROL BUREAU COMMANDER



LT. COL. JAMES L. WHALEN



AREA: 11.7 SQ. MILES

DISTRICT 4 CAPTAIN



ELIOT ISAACS

DISTRICT 4 SWORN PERSONNEL						
GENDER			RACE			
			WHITE	BLACK	OTHER	TOTAL
MALE	113	85.0%	65	44	4	113
% of Total Males			57.5%	38.9%	3.5%	
FEMALE	20	15.0%	8	11	1	20
% of Total Females			40.0%	55.0%	5.0%	
TOTAL	133		73	55	5	133
% of Total Sworn			54.9%	41.4%	3.8%	
						Source: Personnel Unit

CRIME STATISTICS for week ending 01/07/2012												
	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
<b>VIOLENT CRIMES</b>												
HOMICIDE*	0	2	-100%	2	6	-67%	0	0	N/C	0	0	N/C
RAPE	5	4	25%	4	4	0%	0	0	N/C	0	0	N/C
ROBBERY	38	44	-14%	44	38	16%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	11	21	-48%	21	12	75%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>54</b>	<b>71</b>	<b>-24%</b>	<b>71</b>	<b>60</b>	<b>18%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>PROPERTY CRIMES</b>												
BURGLARY	81	115	-30%	115	114	1%	0	0	N/C	0	0	N/C
THEFT FROM AUTO	68	79	-14%	79	109	-28%	0	0	N/C	0	0	N/C
PERSONAL/OTHER THEFT	123	137	-10%	137	112	22%	0	0	N/C	0	0	N/C
AUTO THEFT	26	27	-4%	27	31	-13%	0	NA	N/C	0	NA	N/C
<b>TOTAL PROPERTY</b>	<b>298</b>	<b>358</b>	<b>-17%</b>	<b>358</b>	<b>366</b>	<b>-2%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>352</b>	<b>429</b>	<b>-18%</b>	<b>429</b>	<b>426</b>	<b>1%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

ARREST STATISTICS for week ending 01/07/2012												
	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
<b>ARRESTS**</b>												
HOMICIDE	0	0	N/C	0	1	-100%	0	0	N/C	0	0	N/C
RAPE	0	0	N/C	0	0	N/C	0	0	N/C	0	0	N/C
ROBBERY	4	3	33%	3	4	-25%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	3	13	-77%	13	8	63%	0	0	N/C	0	0	N/C
BURGLARY	6	22	-73%	22	5	340%	0	0	N/C	0	0	N/C
THEFT	18	31	-42%	31	34	-9%	0	0	N/C	0	0	N/C
AUTO THEFT	3	5	-40%	5	4	25%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>7</b>	<b>16</b>	<b>-56%</b>	<b>16</b>	<b>13</b>	<b>23%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>34</b>	<b>74</b>	<b>-54%</b>	<b>74</b>	<b>56</b>	<b>32%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

N/C - Not Calculable

\*\*There are arrests that currently do not receive district values: 53 for last 28 days, 56 for previous 28 days, 70 for earlier 28 days, 0 for 2011 YTD, 0 for 2010 YTD, and 0 for 2009 YTD

**Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted.  
Arrest statistics are based on charges, meaning each charge in an arrest is counted.**



# CINCINNATI POLICE DEPARTMENT COMPSTAT MEETING PROFILE CITY WIDE, REPORTING PERIOD: 12/11/2011 - 01/07/2012



PATROL BUREAU COMMANDER

LT. COL. JAMES L. WHALEN

AREA: 18 SQ. MILES

DISTRICT 5 CAPTAIN

DAVID BAILEY

DISTRICT 5 SWORN PERSONNEL

GENDER			RACE			
			WHITE	BLACK	OTHER	TOTAL
MALE	100	79.4%	68	32	0	100
% of Total Males			68.0%	32.0%	0.0%	
FEMALE	26	20.6%	14	11	1	26
% of Total Females			53.8%	42.3%	3.8%	
TOTAL	126		82	43	1	126
% of Total Sworn			65.1%	34.1%	0.8%	

Source: Personnel Unit

Source: Personnel Unit

## CRIME STATISTICS for week ending 01/07/2012

	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
<b>VIOLENT CRIMES</b>												
HOMICIDE*	1	3	-67%	3	0	N/C	0	0	N/C	0	0	N/C
RAPE	1	1	0%	1	6	-83%	0	0	N/C	0	0	N/C
ROBBERY	22	25	-12%	25	23	9%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	10	17	-41%	17	18	-6%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>34</b>	<b>46</b>	<b>-26%</b>	<b>46</b>	<b>47</b>	<b>-2%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>PROPERTY CRIMES</b>												
BURGLARY	182	159	14%	159	144	10%	0	0	N/C	0	0	N/C
THEFT FROM AUTO	40	68	-41%	68	106	-36%	0	0	N/C	0	0	N/C
PERSONAL/OTHER THEFT	73	111	-34%	111	102	9%	0	0	N/C	0	0	N/C
AUTO THEFT	19	16	19%	16	20	-20%	0	NA	N/C	0	NA	N/C
<b>TOTAL PROPERTY</b>	<b>314</b>	<b>354</b>	<b>-11%</b>	<b>354</b>	<b>372</b>	<b>-5%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>348</b>	<b>400</b>	<b>-13%</b>	<b>400</b>	<b>419</b>	<b>-5%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

## ARREST STATISTICS for week ending 01/07/2012

	12/11/11 TO 01/07/12	11/13/11 TO 12/10/11	% CHANGE	11/13/11 TO 12/10/11	10/16/11 TO 11/12/11	% CHANGE	YTD 2011	YTD 2010	% CHANGE	YTD 2011	YTD 2009	% CHANGE
<b>ARRESTS**</b>												
HOMICIDE	0	2	-100%	2	0	N/C	0	0	N/C	0	0	N/C
RAPE	0	1	-100%	1	1	0%	0	0	N/C	0	0	N/C
ROBBERY	7	4	75%	4	9	-56%	0	0	N/C	0	0	N/C
AGGRAVATED ASSAULTS	5	3	67%	3	5	-40%	0	0	N/C	0	0	N/C
BURGLARY	3	12	-75%	12	6	100%	0	0	N/C	0	0	N/C
THEFT	8	27	-70%	27	17	59%	0	0	N/C	0	0	N/C
AUTO THEFT	1	4	-75%	4	6	-33%	0	0	N/C	0	0	N/C
<b>TOTAL VIOLENT</b>	<b>12</b>	<b>10</b>	<b>20%</b>	<b>10</b>	<b>15</b>	<b>-33%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>
<b>TOTAL PART 1</b>	<b>24</b>	<b>53</b>	<b>-55%</b>	<b>53</b>	<b>44</b>	<b>20%</b>	<b>0</b>	<b>0</b>	<b>N/C</b>	<b>0</b>	<b>0</b>	<b>N/C</b>

\*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

N/C - Not Calculable

\*\*There are arrests that currently do not receive district values: 53 for last 28 days, 56 for previous 28 days, 70 for earlier 28 days, 0 for 2011 YTD, 0 for 2010 YTD, and 0 for 2009 YTD

**Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted.  
Arrest statistics are based on charges, meaning each charge in an arrest is counted.**



**CINCINNATI POLICE DEPARTMENT  
COMPSTAT MEETING PROFILE  
CITY WIDE, REPORTING PERIOD: 01/01/2012 - 01/07/2012**



7 DAY						
CRIME	CITY	DST 1	DST 2	DST 3	DST 4	DST 5
Homicide	0	0	0	0	0	0
Rape	2	0	0	1	1	0
Robbery	41	12	2	9	11	6
Agg Assault	18	3	2	8	2	3
Burglary	134	8	21	31	24	50
TFA	47	16	7	10	10	4
OTHER THEFT	81	12	7	35	22	5
AUTO THEFT	14	0	0	5	7	2



**Chairperson**  
Charley Milton

**Vice Chairperson**  
Ted Jebens

**Secretary**  
Sr. Rose Ann Fleming

**Treasurer**  
Brian L. McDonald

**Directors**  
Crystal Bossard  
Ryan L. Brown  
Charles A. Daniels  
J. Stephen Dobbins  
Kathryn Haines  
Barbara J. Howard  
Mark H. Longenecker, Jr.  
George Menyhert  
Mary Partee  
Kathy Rambo  
Douglas D. Roberts  
Judge Jack Rosen  
Richard A. Tripp  
Beth Vice, CPA  
Jennifer L. Young

**President & CEO**  
Stephen T. MacConnell

**Providing:**  
• Early Childhood Education /  
CUB Early Learning Academy  
• Housing / Anna Louise Inn  
• Women's Supportive Services /  
Off the Streets<sup>SM</sup>

**Serving:**  
Downtown Cincinnati  
Camp Washington  
College Hill  
English Woods  
Fay Apartments  
Findlater Gardens  
Millvale  
Northside  
Price Hill  
Silver Oak Estates  
South Cumminsville  
Winton Terrace



January 6, 2012

Chief James E. Craig  
Cincinnati Police Department  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

Dear Chief Craig:

I don't intend to correspond with you weekly, but I did feel the need to send you a letter regarding Captain Doug Weisman. I am a community representative for the Safe/Clean Committee sponsored by Downtown Cincinnati, Inc. and learned in our meeting yesterday that Doug Weisman will be moving to a new assignment at the Police Academy.

In my previous letter, I certainly mentioned that we have enjoyed a wonderful working relationship with numerous officers throughout the police department, but I would remiss if I didn't take the opportunity to tell you what a tremendous asset Doug Weisman is to the department and community. During his tenure as District One Commander, Doug worked diligently as a partner with the community. He listened, he problem solved, and he went out of his way to work with everyone. I can't tell you enough good things about him except to say he was an invaluable resource.

I, along with other, will miss his leadership and friendship, but wish him well in his new position.

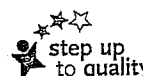
And, I look forward to working with Captain Frey.

As I said before, if I can ever be of assistance to you or the department's efforts, please do not hesitate to contact me.

Sincerely,

Mary Carol Melton  
Executive Vice President

Program Support from  
CINCINNATI



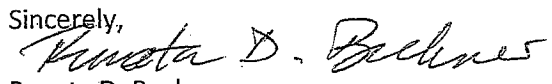
Col. James E. Craig  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

Dear Chief Craig,

6 Jan, 2012

Just a quick note to say "Thank you" to Captain Bailey at District 5. I have lived in District 5 for many years and have called on numerous occasions on various things. Most recently, we had a suspicious person going around the neighborhood, casing it. Captain Bailey has always immediately and professionally responded to all my correspondences. I really appreciate having a proactive Captain in my district. I thought you should know this.

Sincerely,

  
Renata D. Beckner



**JOSEPH T. DETERS**  
HAMILTON COUNTY PROSECUTING ATTORNEY

CRIMINAL DIVISION  
230 EAST NINTH STREET, SUITE 4000  
CINCINNATI, OH 45202-2151  
PHONE: 513 946-3000  
FAX: 513 946-3105  
WWW.HCPROS.ORG  
WRITER'S DIRECT DIAL NUMBER  
946-3175

December 30, 2011

Chief James E. Craig  
Cincinnati Police Department  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

Lt. Lisa Thomas  
Cincinnati Police Department  
Real Time Crime Center  
2000 Radcliff Drive  
Cincinnati, Ohio 45214

RE: State of Ohio v. Paul Adams, B1100833

Dear Chief Craig and Lt. Thomas,

I write this letter to commend the work done by the Real Time Crime Center and Officer Tony Peters from RTCC. I recently prosecuted the case of *State of Ohio v. Paul Adams*. In December 2010, Adams broke into an innocent college girl's apartment and at gunpoint, robbed this girl as well as her friend. Neither victim knew Adams. One victim was able to locate Adams' photographs on a friend's Facebook Wall, but there was no identifying information on the defendant. She gave these photographs to Detective Kip Dunagan, who in turn, handed them off to RTCC along with a possible email address that he had found through his own investigation.

It is my understanding that this was one of the first cases that RTCC, then FUSION, handled. They did an incredible job. Not only were Officers Wharton and Peters able to find the actual identity of the defendant in the photographs, but they were able to determine his email address, last known addresses, phone number and location. They were able to confirm what the victim found on Facebook, as well. Officer Peters turned this information over to Detective Dunagan who had a photo lineup put together for the second victim, which resulted in a positive identification. This, along with excellent investigative work on the part of Detective Dunagan, put the State in an excellent position to go to trial.

In preparation for trial, Officer Peters met with me several times. Since the case had been pending for almost a year due to the defendant's delay tactics, Officer Peters took it upon himself to update his research. Now knowing the defendant's alleged alibi of being in Chicago, Officer Peters went


back to Facebook, found Adams' changed Facebook page, and found year old posts from the defendant stating when he was in Chicago and *when he arrived to Cincinnati* which corresponded in time to the Aggravated Burglary and Aggravated Robberies! As well, Officer Peters located posted photographs of the defendant with stacks of large currency bills and blinged out jewelry – photographs that were helpful in arguing motive for the crimes the defendant committed. As well, Officer Peters was able to connect the defendant to the person the State argued was the perpetrator that set up the whole robbery.

After Officer Peters testified, the defendant changed his whole theory of the case. No longer did he claim an alibi, but suddenly, he was in Cincinnati but simply “wasn’t the person who did it.” Of course, I was able to cross on his switch in stories which made him look less credible. I am firmly convinced that it was Officer Peters’ evidence and testimony that caused the defendant to change stories, which ultimately benefited the State. As a final note, Officer Peters did an excellent job testifying to a jury. He was professional yet personable with the jury. He was respectful, yet firm with the defense attorney. And he took care not to reveal the covert investigative techniques used by RTCC but still made it super easy for the jury to understand what the unit does and the actions that he took.

I write this letter to praise Officer Peters but as well, to praise the work done by RTCC. This was the first time that I had an RTCC component to a case. Upon sharing with my colleagues what this unit does and how well the trial testimony went with Officer Peters, we are excited to hopefully see more and more cases involving RTCC. In fact, I just came across another case, this time a drug trafficking and possession case, where RTCC monitored several drug transactions on camera and VORTEX came in and swooped the bad guy up. Further, I know our gang unit is preparing several cases that involve RTCC and they, too, are very excited to use your officers in trial.

In closing, I want to thank you for the services RTCC provides and the excellent work your officers did on this case, especially Officer Peters. This evidence, in conjunction with the incredible investigation done by Detective Dunagan, secured convictions on all counts of Paul Adams’ indictment and landed him in prison for 21 years. So, thank you, and please keep RTCC around in years to come.

Sincerely,

A handwritten signature in dark ink, appearing to read "K. Pridemore", written in a cursive style.

Katherine E. Pridemore  
Assistant Prosecuting Attorney

**From:** Tracy McMullen  
**Sent:** Friday, January 06, 2012 9:47 AM  
**To:** Craig, James  
**Subject:** Officer Greg Vollner

Dear Mr. Craig,

I am writing to you today to extend my heartfelt thanks to one of your officers, Greg Vollner (I truly hope I have the correct name). In any event, back in December, while on my way home from work, I unfortunately ran out of gas at the intersection of Dana & Montgomery. This is an incredibly busy intersection, especially during rush hour; not to mention an area in which I did not feel safe. I decided in the interest of avoiding an accident or a compromise to my own safety, to call 911. Within about 10 minutes, Officer Vollner and his female partner showed up. It was about 6:00 p.m. in the evening and a very rainy night. Mr. Vollner parked behind me, walked (mind you in the rain) me to a gas station, helped me find a gas can, helped me fill it and then walked back and filled the few gallons of gas in my car. Once we got the car started, he and his partner followed me back to the gas station (keeping my safety in mind) and stayed with me until I filled my tank and drove safely back on to Montgomery Road. Office Vollner was very polite, professional and caring. I know that you probably get a lot of complaints, but in the spirit of giving a well deserved pat on the back, I wanted to let you know of his service and how he treated me specifically. I am a bit remiss in getting this to you in a more timely fashion, but I suppose better late than never!

Please give Office Vollner my sincerest thanks and a nice bonus or pay increase! LOL

Warm regards,

**Tracy McMullen | Talent Finder**  
Empower MediaMarketing